



## COVID 19– Updated Volunteer Policy and Procedures

- Adhere to current Riverview sick policy
  - \* For the wellbeing of all, kids should not be brought to church if they have, or have had in the last 24 hours:
    - \* **Fever (greater than 100.4)**
    - \* **Diarrhea**
    - \* **Any known contagious childhood disease (e.g., chicken pox)**
    - \* **Sore throat**
    - \* **Croup and/or productive cough**
    - \* **Any skin infection or unexplained rash**
    - \* **Pink eye**
    - \* **Nasal discharge of color**
    - \* **Common cold**
    - \* **When a child has received antibiotic medication for 24 hours, and is feeling well, he may be brought to church.**
- All rooms (including Kids Zone) will be sanitized by our preschool caretaker and cleaning crew prior to any session.
- Families may begin to check in at Preschool/Children’s welcome desk at 9:15am for temperature check and to receive their security badge. Please arrive 15 minutes prior to your session to complete your check in procedures (**temperature check and name badge**) and be in the classroom ready to teach when children arrive. (**NOTE: 1st-6th grades will be required to check in and receive a security tag.**)
- Masks are optional for all worker and will not be provided.
- We understand especially in a preschool environment socially distancing will be difficult. We just ask that you strive to make the best effort possible.
- ALL classrooms will be equipped with a SANITIZE bucket. Please place ANY item that has been in a child’s mouth in this bucket to be cleaned after the session. If you are in need of more toys, Bibles, crayons, playdoh (this needs to be one use only), pencils, or any other item please notify the Mrs. Carissa, Mrs. Kristie, or preschool welcome desk personnel.
- In the classroom the tables have been rearranged to place the most distance in-between each student.
- When a child is given resources (scissors, crayons, pencils, playdoh, etc.) they will need to be given a Ziploc bag with their name on it for the implements to go in. These will be the implements they will use each week for the foreseeable future. If you have a visitor please place those implements in the sanitize bucket. **\*\*\*For playdoh please send home with a visitor or throw away\*\*\***
- All children have been encouraged to bring their own Bibles. If a child needs to use Bibles please place them in the SANITIZE bucket at the end of the session use or wipe them down with disinfecting wipes.

- Each room will be equipped with hand sanitizer and disinfecting wipes.
- Please encourage kids to wash their hands/use hand sanitizer before they have snack or if they cough or sneeze on their hands.
- If a child coughs or sneezes on play equipment, table and or chairs please wipe them down. If you need help please notify Mrs. Carissa, Mrs. Kristie or the welcome desk personnel.
- **1st-6th grade classes** will need to end promptly at 9:25am so kids can be escorted to the fellowship hall to wait for their parent or guardian.
- **1st-6th grade teachers** will need to match the parent/guardians security badge with the child's security tag before they can be released to their parent or guardian.
- Please notify the Mrs. Carissa, Mrs. Kristie or the welcome desk personnel immediately if you or a child become sick during a session.
- **RESOURCE ROOM PROCEDURES: To help us limit the number of people in our resource rooms please try and make your request to Mrs. Carissa or Mrs. Kristie no later than the THURSDAY before you will be teaching. You can email, call or text us those request.**
- Please notify Mrs. Carissa, Mrs. Kristie or the church office if you become sick, have symptoms of COVID19, or test positive for COVID19, or have been in direct contact with someone who test positive for COVID19 after volunteering in any session at Riverview.

**We appreciate your vigilance during this time as we strive to keep Riverview Kids a safe environment for our kids, families , volunteers, and staff. If you have any questions or concerns please reach out to Mrs. Carissa or Mrs. Kristie. We appreciate all of you and your commitment to Riverview Kids.**

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### **\Church Office**

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